

Seaford Urban District Council

CEMETERY

BYE-LAWS,

Rules and Regulations

WITH A

TABLE OF FEES AND CHARGES.

W. H. PAWSON,

Clerk to the Urban District Council,

SEAFORD.

MANAGEMENT OF A CEMETERY

Bye-Laws, Rules and Fees

BYE-LAWS

MADE BY THE URBAN DISTRICT COUNCIL OF
SEAFORD WITH RESPECT TO THE

MANAGEMENT OF A CEMETERY

IN THE
URBAN DISTRICT OF SEAFORD.

INTERPRETATION OF TERMS.

1. In the construction of these Bye-laws the following words have the meanings hereinafter respectively assigned to them, unless such meanings be repugnant to or inconsistent with the context or subject matter in which such words occur ; that is to say,—

"Council" means the Urban District Council of Seaford.

"Grave" means a burial-place formed in the ground by excavation and without any internal wall of brick-work or stonework or any other artificial lining."

"Vault" includes underground burial-places of every description, except graves to which the word "grave" interpreted as aforesaid applies.

2. Every person who, in any part of the cemetery, causes a vault to be built for use as a burial-place, shall cause the vault to be enclosed with walls constructed of good bricks, stone, or other hard and suitable material, properly bonded and solidly put together :

- (a) With good mortar compounded of good lime and clean sharp sand or other suitable material ; or
- (b) With good cement ; or
- (c) With good cement mixed with clean sharp sand.

3. A person shall not, in any part of the cemetery, except as hereinafter provided, cause or suffer more than one body to be buried at any one time in a grave in respect of which no exclusive right of burial has been granted by the Council :

Provided that this Bye-law shall not be deemed to prohibit the burial at any one time in any such grave of two or more bodies of persons who were members of the same family.

4. In every case where, in any part of the cemetery, the body of a person whose age at the time of death did not exceed twelve years has been buried in a grave in respect of which no exclusive right of burial has been granted by the Council, a person shall not, at any time within a period of eight years after the date of the burial of the body, cause or suffer the grave to be opened for the purpose of burying therein the body of a person who was not a member of the family of which a person whose body has already been buried in the grave was a member.

5. In every case where, in any part of the cemetery, the body of a person whose age at the time of death exceeded twelve years has been buried in a grave in respect of which no exclusive right of burial has been granted by the Council, a person shall not, at any time within a period of fourteen years after the date of the burial of the body, cause or suffer the grave to be opened for the purpose of burying therein the body of a person who was not a member of the family of which a person whose body has already been buried in the grave was a member.

6. A person shall not, in any part of the cemetery, cause or suffer the body of a person whose age at the time of death did not exceed twelve years to be buried in a grave in such a manner as to require or allow any part of the coffin containing the body to be

placed at a less depth than three feet below the level of the surface of the ground adjoining the grave.

7. A person shall not, in any part of the cemetery, cause or suffer the body of a person whose age at the time of death exceeded twelve years to be buried in a grave in such a manner as to require or allow any part of the coffin containing the body to be placed at a less depth than four feet below the level of the surface of the ground adjoining the grave.

8. A person shall not, in any part of the cemetery, cause a body to be buried in a grave otherwise than in such a manner as to provide by means of a sufficient layer or layers of earth, which shall throughout be closely rammed down and be not less than one foot in thickness, for the effectual separation of the coffin containing the body from any coffin already placed in the grave.

9. Every person who, in any part of the cemetery, buries a body in a vault shall, within a period of twenty-four hours after the deposit in the vault of the coffin containing the body, cause the coffin to be wholly and permanently embedded in and covered with a layer or layers of good cement concrete, not less in any part than six inches in thickness, or to be wholly and permanently enclosed in a separate cell or receptacle which shall be constructed of slate or stone flagging not less than two inches in thickness, properly jointed in cement, or of good brickwork in cement, and in such a manner as to prevent, as far as may be practicable, the escape of any noxious gas from the interior of the cell or receptacle.

10. Every person who, in any part of the cemetery, buries a body in a grave in respect of which an exclusive right of burial has been granted by the Council shall, as soon as conveniently may be after the lapse of such a period as may reasonably suffice for the natural subsidence of the earth with which the grave has been filled up, cause the surface of the grave to be properly covered with fresh turf, or with any grave-stone or monument which, in pursuance of any grant by the Council, may lawfully be erected or placed on the

grave, or shall cause the surface of the grave to be planted with shrubs or with other suitable vegetation.

11. A person shall not, in any part of the cemetery, by any violent or indecent behaviour, prevent, interrupt, or delay the decent and solemn burial of any body.

12. Every person who offends against any of the foregoing Bye-laws shall be liable for every such offence to a penalty of five pounds, and in the case of a continuing offence to a further penalty of ten shillings for each day after written notice of the offence from the Council.

13. Provided, nevertheless, that the justices or court before whom any complaint may be made or any proceedings may be taken in respect of any such offence, may, if they think fit, adjudge the payment as a penalty of any sum less than the full amount of the penalty imposed by this Bye-law.



Given under the Common Seal of the said Council this Third day of February, 1896.

E. J. GORRINGE, *Chairman*.

W. H. PAWSON, *Clerk*.



Allowed by the Local Government Board this Twenty-sixth day of March, 1896.

HENRY CHAPLIN, *President*.

HUGH OWEN, *Secretary*.

RULES AND REGULATIONS.

1. The whole of the ground and the buildings Superintendent thereon, together with all the growing trees, shrubs and flowers, are placed under the care of a Superintendent, whose duty it is to preserve order at all times and especially when interments take place. Plans showing the division of the Cemetery into grave-spaces are deposited at the Superintendent's Lodge and at the Offices of the Council, and may be seen free of charge, between the hours of 10 a.m. and 4 p.m. Copies of the Table of Fees and every information may also be obtained on application to the Superintendent or the Clerk of the Council.

2. Notices of Interment are to be given to the Clerk of the Council, as Registrar, between the hours of 10 and 4 in the day time, on any day excepting Sunday, not less than one clear day before the day of Interment, unless under special circumstances provided for by the 18th Rule ; and three clear days' notice shall be given if a vault or brick grave be required.

The Council strongly recommend that funerals on Sundays be avoided as far as practicable.

3. In all cases of Interments the following regulations, issued by the Secretary of State for the Home Department, must be observed:

- (a) The grave-spaces for the burial of persons above 12 years of age shall be at least 9-ft. by 4-ft. ; and those for the burial of children under 12 years of age, 6-ft. by 3-ft., or, if preferred, half the measurement of the adult grave-space-4½-ft. by 4-ft.

(b) No body shall be buried in any vault or walled grave unless the coffin be separately entombed in an air-tight manner, that is, by properly cemented stone or brick work, which shall never be disturbed.

4. Forms of notice will be supplied (gratuitously) on application to the Clerk of the Council. Every notice must be properly filled up and contain a statement of the Christian and Surname, the calling or description of the person to be buried, or, if a minor, the names of the parents, and the age, date of the death, the parish and township, hamlet or place in which it occurred, the usual residence of the deceased, the day and hour in which it is intended that the burial shall take place, the description and depth of the vault or grave, and where to be situated, whether purchased or not purchased, the name of the Minister proposed to officiate. No order shall be taken for an Interment, including the purchase of a new grave, unless the name and address of the person to be registered as owner be supplied at the time.

5. All fees shall be in accordance with the Table of Fees, and are to be paid to the Clerk of the Council, on giving notice of Interment, and a receipt to be given for the same, which receipt is to be produced to the Superintendent at the burial-ground prior to any work being commenced for the funeral. After the Interment the burial shall be entered by the Superintendent in a book kept by him for that purpose, and be signed by the officiating Minister, and shall be duly registered by the Clerk of the Council, as Registrar.

6. Persons who desire to have one or more than one grave-space as a family burial place may purchase and obtain a grant or grants of right in perpetuity ; but no such grant shall be issued in respect of any grave of or for a less depth than 8-ft. Every grave-space intended for a brick grave or vault must be purchased.

7. The selection of site, both of ordinary and selected sites purchased graves and vaults, is to be subject to the approval of the Council, or a Committee appointed by them, or their officers.

8. All graves shall be dug by the servants of the Council, and all superfluous soil shall be disposed of under the direction of the Superintendent. No grave (of any description) or vault is to be of a greater depth than 11-ft., except by special arrangement and the expense of the grant of every grave-space with exclusive right of burial, masonry, and smith's work, for every brick grave and vault, is to be borne by Expense of the purchaser, and all bricks, stone, gravel, earth and rubbish shall (subject to the direction of the Superintendent) be removed as soon as possible after the Removal of Interment has taken place, at the expense of the purchaser. When any grave is dug, or any grave-stone, monument, or other similar work is erected, such precautions shall be taken to preserve the grass, shrubs and trees, as the Superintendent may deem necessary or expedient.

9. All materials, grave-stones, monuments and other things are to be conveyed into the burial ground, under and subject to the orders of the Surveyor of Council or, in his absence, of the Superintendent.

10. A register of the burials will be kept at the Office of the Council, where searches may be made and certified extracts obtained, upon payment of the authorised fees, during office hours on any day except Sunday, Christmas Day, Good Friday, or Bank Holidays.

11. The owner shall not have the power of transferring the right of burial in any grave (without the consent of the Council) to any person other than relations, next-in-kin by blood or marriage, unless it be done legally by Will. All expenses attending such transfer to be paid by the parties thereto.

12. The purchaser of the exclusive right of burial will be furnished with a grant of the same, for which a fee of 2s. 6d. shall be paid in addition to the cost of the stamp required.

13. On the death of the owner, any person succeeding under a will or claiming by heirship will be furnished with a certificate of ownership, after production of satisfactory evidence of his or her title, and the payment of 2s. 6d. for the certificate.

14. All visitors to the Cemetery must keep on the gravel walks or roads, except whilst visiting a grave or tomb, and refrain from touching the trees, shrubs, or flowers, and observe perfect decorum in all respects ; and any person found conducting himself or herself in a noisy, riotous, or disorderly manner will be forthwith expelled from the Cemetery ; and no child under 12 years of age will be admitted except under the care of a responsible person.

15. Interments will not be allowed in the chapel. The planting or ornamenting of any grave-space or grave-spaces must be subject to the approval of the Council, who reserve to themselves the right to remove any of the shrubs, plants, or flowers at any time when, in their opinion, the same have become unsightly or overgrown.

16. Coffins of wood or wicker only will be allowed in common or earth graves ; and no grave-stone or monument shall be erected except over graves or vaults in which the exclusive right of burial is purchased.

17. All grave-stones, monuments, memorials and inscriptions, palisades, or other enclosures or erections are to be subject to the approval of the Council, and a copy of every inscription, and a drawing, showing the form and dimensions of every grave-stone or monument, palisade, railing or other erections, proposed to be erected, must be left with the Clerk of the Council at least seven days prior to the meeting at which it is

proposed they shall be approved, and no monument or memorial shall be erected until such approval has been first obtained. All tombs, monuments, tablets and grave-stones, when erected, must be kept in repair by and at the expense of the respective owners ; and if not repaired after reasonable notice, such tombs, monuments, tablets and grave-stones, as require repairing, may be removed by the Council. The Council will, however, undertake to keep the same in repair if requested, upon terms to be agreed upon.

18. Interments shall take place between the hours of 10 in the morning and 4 in the afternoon, between the months of October and March inclusive; and between the hours of 10 and 5 during the remainder of the year, unless otherwise specially arranged ; but an extra fee is charged for interments before 1 p.m. and after 5 p.m., as per Table.

19. The Cemetery will be open to the public from 8 a.m. till sunset on week-days, and after 1 o'clock on Sundays.

20. Any damage whatever must be made good at the expense of the parties causing it.

21. No dog will be allowed to enter the ground, nor will any smoking be permitted therein.

22. No servant of the Council is to receive any gratuity.

23. The Superintendent has directions to remove from the ground all persons infringing these Rules or otherwise misconducting themselves.

24. The Council reserve the right to forbid the entry of any hearse, coach, or other carriage, or perambulator, or of any horse or other quadruped, into the Cemetery.

25. When circumstances render it desirable to deviate from any of the above regulations, special

application must be made to the Clerk to the Council, who shall forthwith communicate the same to the Council, or a Committee appointed by them for that purpose, who shall have power to sanction a deviation.



Approved at a Meeting of the Seaford Urban District Council, held this Third day of February, 1896.

E. J. GORRINGE, Chairman.

W. H. PAWSON, Clerk.